

**Canberra Christian Radio Limited (CCRL)**  
**Annual General Meeting, 10:30am Saturday 6<sup>th</sup> November 2021**  
via online video conference using Microsoft Teams  
**MINUTES**

Meeting Opened: 10:34 am

**1. Introduction, Welcome and Opening Prayer (Chair)**

David Lee opened in prayer.

Present: as per the Attendance Register – ten financial members present meeting the quorum for this meeting.

**2. Apologies**

Brett Anderson.

**3. Minutes of the 2020 AGM**

The Members of Canberra Christian Radio Limited were provided with electronic access to the Minutes of the previous AGM of 7 November 2020. As per usual, the Company had made provision for those without internet access to receive hard copies of the Minutes from the Office of the 1WAY FM Station.

The Chairman, David Lee, asked whether there were any amendments needing to be made to the Minutes of the previous AGM 7 November 2020.

Amendments: Nil

**Motion:** The Chairman proposed that the Minutes of the AGM 7 November 2020 be approved.

Motion to accept the Minutes: Wayne Mullens

Seconded: Tracey Radbourne

Approved / Not Approved: All In favour

**4. Matters arising from the Minutes of the 2020 AGM**

No matters arising from the previous minutes

## **Reports**

### **5. Brief Introduction to the Annual Report by the Chairman (David Lee)**

Our purpose is to present a Christian message of hope and encouragement to our listeners. This year has been more important than ever with COVID-19 so much anxiety and concern.

During June this year we had our annual appeal. This year, thanks to your abundant generosity, we “smashed” our target set through the remarkable generosity of over 370 individuals and businesses. Thank you all, and thank you to the large donors for your obedience to God’s calling, well done.

This year saw us replace some equipment at Issacs Ridge for our 94.3 frequency transmitting to Tuggeranong Valley. It was failing during wet weather and it is now working well.

Transmitter failure at Black Mountain tower, the 91.9 frequency to the region has meant for much of this year we have been broadcasting at reduced power. Due to the generosity of you our listeners, partners, businesses, and individuals we have purchased a new transmitter of greater power. Installation will be soon; the transmitter is in Australia and waiting to be installed.

Our Digital radio band is 1WAY. This is still in official test mode. COVID-19 once again impacting the process. Digital radio offers clear sound all around the region.

We conducted many interviews, live and pre-recorded by phone and/or video conferencing. These were thought provoking and relevant to our current society’s concerns. We now have links on our website to many of these interviews. Christian artist Danny Gokey on faith, hope & new music, Inside the Cochlear Implant Story by Prof Graeme Clark AC – Inventor of the bionic ear and his strong and very public Christian faith, Canberra local Leisa Williams and her book on Hope Wins – Overcoming Hopelessness in Special Needs Families, and Aussie legend and Australia’s No. 1 children's Christian artist, Colin Buchanan just to mention a few.

The 2020 AGM saw an amendment to our constitution to allow Directors to be elected for two years, rather than the one year previously. This amendment helps to ensure continuity of experience, continuity of any projects currently on hand and an easier transition for 1WAY FM when a director or directors retire from the Board. All current directors were accepted to the Board for two years. Also, we amended the constitution to limit the maximum number of directors to ten; we considered this to be an ideal maximum number of directors to function as a team.

I would personally and publicly like to thank our General Manager, Jenny Anderson. for her leadership and management of 1WAY FM during 2021. With the transmitter issues and various COVID-19 restrictions, it has been a challenging couple of years. Jenny has competently handled and guided the team forward. Well done, Jenny, and thanks on behalf of the Board of Directors, all sponsors, all members and all listeners. And a big thankyou also to several of your family members for their work and help during 2021.

During 2021 we farewelled Katie Staples and welcomed Tandy Butcher in the Communication and Event Coordinator role.

Whilst all our workers helped 1WAY FM survive the COVID-19 years and kept it going with programs, interviews, social contacts etc, I feel a further special mention must be made to two people for these last two years. Thank you Kieren Webb, our Content Coordinator, and Shane Perkins, our techo wiz, for your sterling efforts and work. The Canberra region listeners and Christian community are grateful for your commitment.

2021 marks 30 years of CCRL incorporation in the Canberra region. We started on-air broadcasting in 1992, so 2022 will mark 30 years of actual broadcasting. We “hope” to celebrate this milestone somehow in 2022, COVID-safe.

In closing I offer two scriptures:

Matthew 28: 18

Then Jesus came to them and said, ‘All authority in heaven and on earth has been given to me. 19 Therefore go and make disciples of all nations, baptising them in the name of the Father and of the Son and of the Holy Spirit.

John 3:16

For God so loved the world that he gave his one and only Son, that whoever believes in him shall not perish but have eternal life. 17 For God did not send his Son into the world to condemn the world, but to save the world through him.

Full reports are available electronically on the 1WAY FM website as specified in the Notice of AGM.

Questions on the report were invited.

No questions were asked.

Motion to accept the Report: Tracey Radbourne

Seconded: Monique Lanham

All in favour

**6. Audited Financial Statements for the 2020/2021 financial year  
(General Manager – Jenny Anderson)**

**Revenue and Financial Analysis**

There is a full disclosure of the audited revenue & financial analysis in our annual report.

We have recorded a surplus of \$53,806 for the 2020/21 Financial Year (FY). We have had incredible support from our donors and sponsors this financial year and have been able to commit to several capital projects to improve stability.

## **Revenue Analysis**

Total revenue this financial year increased by \$83,273 on last year. This was largely due to an increase in donations through our November Building our Future Appeal and our annual June Appeal to support the needs of the station. Through the generous funding of our donors, we can move ahead with upgrading our systems and our transmitter.

We received two COVID support grants through CBF to help offset the anticipated shortfall in event sponsorship and contribute towards our expenses. This was greatly received at a time when we didn't know what people's giving capacity would be for this financial year. We also received some government subsidies, Jobkeeper and the Cashflow boost in the early part of the financial year.

Our budgeted operating expenses for the 2021/22 financial year are \$371,723 not including expenditure on technology upgrades (that we have allocated funds from our reserves for) and the proposed studio refurbishment and technology upgrades that we need still need to do to ensure that we have a COVID-safe environment. Our heating and cooling system has also failed, so we will need to replace that too.

Most revenue for the Station continues to be received through donations. We are very blessed by the generous support we continue to receive from individuals, organisations, and church communities throughout the year. We would like to take this opportunity to thank all our wonderful Partners who give regular financial contributions throughout the year to contribute to the ongoing work of the Station. Your regular gifts make it so much easier to budget and plan. Thank you!

Donations this year accounted for 65.6% of our annual revenue, a percentage that reflects the continued generosity and support of our listeners. Our team have focused their efforts on sharing the need and highlighting the work that God is doing over the airwaves in our region. This has resulted in generous support from our listeners to keep 1WAY FM sharing faith and bringing hope in our region. We cannot thank you enough for your support.

Sponsorship is one of the largest revenue generators for 1WAY FM and continues to be an area of growth for us. Our sponsors are businesses and organisations that support community radio and who recognise the value of supporting the community they serve. We are blessed that so many organisations have chosen 1WAY FM to help them build their brand awareness throughout the Canberra region. Statistics continue to show that radio listeners are significantly more likely to respond to corporate messaging heard on community radio than on commercial stations (Christian Media Australia's Annual National Christian Radio Study, McCrindle Research, March 2019).

## **Expense Analysis**

Administration costs and, most significantly, salaries, account for much of our outgoings, with rental expenses the next largest expense.

Most expenses remained relatively consistent with previous years. The increase in administrative costs is most significantly attributable to an increase in overall salary costs due to employing an additional staff member (now 2.8 FTE).

Cash at Bank was reported at \$348,346 at the end of the Financial Year, an increase again on last year. Some of this has already been allocated to our IT upgrade and playout system upgrade projects. We are also maintaining a reserve to see us through whatever impact COVID-19 has on our region.

Question: Neville Herrmann noted that there is a noticeable decline in membership, and asked if we know why? Are there incentives to become a member? Is there a requirement to have a certain number of members?

*Response:* Jenny Anderson - CRM is not currently set to send reminders. Historically, there was a requirement to have a certain number of members. Our licence now allows us to record all financial supporters.

Motion to accept the Audited Financial Statements: Gary Presneill

Seconded: Wayne Mullens

Carried: All in favour

## **7. Brief Operational Overview by the General Manager (Jenny Anderson)**

### **Governance and Management**

- Introduction of current members, all of whom are continuing to their second year of a two-year term. At the 2020 AGM on Saturday 7th November 2020, we farewelled Amanda Knight. David Lee was again appointed as Chairman of the Board, Wayne Mullens as Deputy Chair and Kathleen Parsons continues as Company Secretary.
- Introduction of the current leadership team. Mercy Jeremiah was appointed as Office Coordinator on 3 August 2020. Katie Staples was appointed as Producer on 3 August 2020 but left us in December. Tandy Butcher was appointed as Communication & Events Coordinator in April 2021

### **Summary of the Year**

- Interviews are down on last year due to COVID. We are looking forward to being able to do events again in the coming year
- Number of donations up from 1334 to 1688. Value of donations up from \$201,745 to \$240,261
- Partners up from 60 - 63
- Church Connections remained stable at 62
- Sponsors down from 53-51. Value of Sponsorship up from \$80,876 to \$85,564

## **Securing Our Future**

- work to stabilise our income
- We held two fundraising appeals this financial year to support the needs of the station. In November we held a capital appeal “Building our Future” which raised \$36,341. As David noted, our June appeal “Sharing Faith, Bringing Hope” raised \$168,036 - smashing our target of \$125,000 or 2500 hours. We were overwhelmed by the generosity and support of our listening community.

God continues to provide for our needs. While we never know what form the support will come in, or where it will come from, it does come. We will continue to be diligent in stewarding what we are given to ensure that we can keep broadcasting in the nation’s capital, bringing stories of faith, hope and love to be a beacon of hope in a world that desperately needs God’s grace.

Thank you for your continued prayers and support.

## **Partnering With Our Community**

We have been excited to continue supporting some of our partners with their fundraising again this year and have been able to see a huge impact from these campaigns.

Thanks to the contribution of our wonderful listeners, we have:

- fed 2,623 children for a month during Take Away Hunger Day;
- given 691 Bibles to Aussie prisoners through Bible League: Bringing Hope Behind Bars;
- funded 234 radios for people in developing countries to hear the gospel with FEBC;
- provided 333 miracles of sight for people with disabilities in some of the world’s poorest countries as part of CBM Miracles Day; and
- been a part of Operation Christmas Child, encouraging people to pack shoeboxes for children overseas to experience the joy of Christmas giving.

Thank you for supporting this mission work, it is wonderful to be a part of such a giving community.

## **Enriching Our Team**

Our on-air teams are a passionate group of volunteers who are dedicated to bringing you great content. You may have heard them mention on air that sometimes it is hard to be in the station alone and not know if anyone is out there listening. This year they have faced a new form of isolation as many have recorded their shows from home. We would like to honour their commitment and recognise the wonderful work that they have been doing.

We have welcomed some new presenters this year, we have also farewelled some familiar voices. They are all a part of our story and contribute to presenting the Christian message of hope and encouragement in our region.

We have four main on air shifts on weekdays: 1WAY Brekky, Luke & Susie, 1WAY Afternoons and 1WAY Home. 1WAY@Dusk is currently looking for new hosts. We also have our Faith & Culture Team on Sundays and All that Jazz and Blues on Saturday night.

### **Farewell and Thank You**

We would like to acknowledge and thank the presenters who have taken a break during the year.

- Thank you, Caleb, Cay and Angie, for being a part of this team bringing the message of Jesus to our community. We look forward to having you back on air when your paths lead back this way.

Some of our presenters have also moved on to other things.

- After many years of bringing Inspirational Times on a Sunday afternoon, Eddie has hung up his headphones. Thank you for your many years of dedicated service. We pray that God blesses your journey ahead. Joyce has also moved on to take up a new role out of town and we wish her well.
- A familiar voice on 1WAY Home (and Dusk and just about every other show) moved out of town this year too. Alyssa moved out of town to pursue her career in screen media. Thank you, Alyssa, for your work in 1WAY FM on-air and behind the scenes.

### **Refining Our Programming**

Radio is still reaching people where they're at and when they need it. It's not bound. In these times (as any) it's important that the Canberra region can hear people of faith sharing Christ's love and hope, in a relatable way.

Thank you to our presenters, the content team working behind the scenes, and to everyone that listens, prays, and supports the station.

Questions on the report were invited.

No questions were asked.

Motion to accept the report: David Lee

Seconded: Monique Lanham

Carried: All in favour

## **8. Appointment of Auditor.**

Invite mover and seconder that RSM Australia Partners be reappointed as CCRL's Auditors for the following financial year.

*Question:* Gary Presneill asked if RSM Australia Partners is giving us good value for money?

*Response:* Jenny Anderson - We work well with them. They have given us a discount from previous years. I have no concerns

Motion to accept the Report: David Lee

Seconded: Kathleen Parsons

Carried: All in favour

## **9. Election of Directors**

The Company Secretary advised that there were four vacancies on the Board for 2021. Two nominations were received from financial members by the due date. In accordance with our Articles of Association (11.2) those members will be deemed elected and nominations will be taken from the floor to fill the remaining two vacancies. If there are more than two nominations a ballot shall be conducted.

There are six returning Board members who are serving the second year of their two-year term: David Lee, Kathleen Parsons, Wayne Mullens, Monique Lanham, Gary Presneill, and Tracey Radbourne.

Nominations have been received from Anita Calloway and Michael Cooper. In accordance with our Articles of Association (10.3), these two members shall begin their two-year term.

No further nominations we received at the meeting for the remaining two positions. Welcome Anita and Michael.

Chairman to invite congratulations to new Directors.

## **10. Other Business – No other business was discussed as no matters had been provided to the Company Secretary by the due date (29 October 2021).**

Wayne Mullens gave a brief update regarding Digital Radio. The issue of providing infill for shadow areas in Tuggeranong is still to be resolved.

## **Directors Details**

Chairman requests that newly elected Directors provide their personal details to the Company Secretary for submission to ASIC.

## **11. Thanks, and Appreciation Close of AGM with Prayer**

Tracey Radbourne closed the AGM with Prayer.

Meeting Close: 11:21 am